

Application



THE SANTA FE OPERA

Production Department Application Form — 2012 Season

FOR OFFICE USE ONLY

Name _____
First Middle Last

Current Address _____
Street City State Zip

Current Phone (_____) _____ Cell Phone (_____) _____

Permanent Address _____
Street City State Zip

Permanent Phone (_____) _____ Email Address _____

Dates your school is on spring break _____

Phone number you can be reached at during spring break (_____) _____

Staff positions only

What available staff position are you applying for? _____
Choose only from positions designated in the brochure

If staff position is filled, will you accept an apprentice position? Yes No

If you are willing to accept an apprentice position, please complete the **Apprentice** section below.

All applicants must fill out the following

Do you plan to attend an interview? Yes No If yes, when and where? _____

What date are you available to begin work? _____

Are you a United States Citizen? Yes No

If **no**, are you holding a visa which permits you to accept employment in the United States? Yes No

If employed, will you have a car with you in Santa Fe? Yes No

Costume applicants: Have you ever operated an industrial sewing machine? Yes No

Apprentice positions only

Current or most recent school attended? _____

What available apprentice position are you applying for? _____

If no openings are available in your area of first preference, your application will automatically move to the second, then third choices.

Please list alternate choices here 2nd choice _____

3rd choice _____

How did you hear about The Santa Fe Opera?

Faculty/Staff (name/school) _____

Publication Conference Poster Other (please specify) _____

Application

References

1 Name _____ Position _____
Institution _____ Email Address _____
Work Phone (_____) _____ Cell Phone (_____) _____

2 Name _____ Position _____
Institution _____ Email Address _____
Work Phone (_____) _____ Cell Phone (_____) _____

3 Name _____ Position _____
Institution _____ Email Address _____
Work Phone (_____) _____ Cell Phone (_____) _____

Please note that the contact information you provide will assist us in conducting telephone interviews with you and your references which is a critical phase in the decision-making process.

Note: Receipt of this application by The Santa Fe Opera does not imply or guarantee that the applicant will be employed.

By submitting this application, I affirm that the information provided in this employment application is true and complete. I understand that if employed, any false information or omissions shall be considered sufficient cause for dismissal without any obligation or liability to me other than for payment, at the rate agreed upon, for services actually rendered.

I authorize the investigation of all statements and information contained in this application. I also authorize the Company to contact my present employer (unless otherwise noted in this application form), past employers and listed references. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

I understand that this application does not create a contract of employment. I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

Signature _____ Date _____

The deadline for applications is March 12, 2012.

Early response is strongly encouraged.

Applications received later will only be considered as alternates.

Address all correspondence, including applications and references, to:

Production Department
The Santa Fe Opera
P.O. Box 2408
Santa Fe, NM 87504-2408
505.986.5973
proddir@santafeopera.org



Recommendation



THE SANTA FE OPERA

Production Department Recommendation Form — 2012 Season

All apprentice applicants should have a shop supervisor, technical director or designer fill out this form and have him or her mail it directly to the address listed on the back.

Name of applicant _____

Recommendation from _____

The applicant listed above is interested in participating in The Santa Fe Opera program for theatre technicians as an apprentice in the department of _____

Please assist us in evaluating this applicant by answering the following questions and returning this form directly to The Santa Fe Opera.

1 How long and in what capacity have you known the applicant?

2 How does the applicant respond to direction?

3 Please describe how this individual performs on a crew? And individually?

4 What goals have you discussed with the applicant regarding a career in theatre production?

Continues on back

Recommendation

5 The production of The Santa Fe Opera season is rigorous, personally and professionally demanding, and physically taxing. Six and seven day weeks of twelve-hour-plus days are the norm with days off becoming limited as the season progresses. Technical rehearsals must begin after sunset and, thus, end well into the post-midnight hours. In your opinion, does the applicant possess the motivation and stamina to maintain this schedule?

6 Has the applicant applied to the department that, in your opinion, best suits his or her ability?
If not, is he or she capable in the field to which they have applied?

7 Do you have any additional comments in support of the applicant?

Signed _____ Date _____
Print Name _____ Position _____
Institution Name _____ Address _____
Phone (_____) _____ Email _____

The deadline for applications is March 12, 2012.

We would appreciate receiving your completed recommendation form prior to this date.

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